

**University of British Columbia
Department of Civil Engineering**

CIVL 592 DIRECTED STUDIES COURSE REQUEST

*This form should be signed by the faculty member and then submitted as a pdf to gradsupport@civil.ubc.ca. Please note the following: this course is not available with a Pass/Fail marking scheme; a course cannot be opened after the first two weeks of term; **the deadline for mark submissions is the end of term, as with other courses.** [If a mark is not then submitted, a "W" will be assigned unless a request for an extension is made and granted.] If a room booking is required, the faculty member should request this from the Front Desk.*

Instructor: _____
Course Title: _____
Course Format: _____ (Project, Lecture or other)
No. of credits: _____ (1 - 6)
Year: _____
Term: _____ (Sep, Jan or S)

Please register the following students in the above course:

Student Name	Student Number	Student Program (BASc, MEng, MASc, PhD)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Rationale

Please provide a brief rationale for the need to establish this course:

Instructor Signature: _____

Date: _____

Graduate Advisor approval: _____

Approval date: _____

Head's approval also required: yes; no

Head approval: _____

Approval date: _____

[For Office use]

	<i>Date</i>
<input type="checkbox"/> Request to Classroom Services:	_____
<input type="checkbox"/> Course Created in FSC/SISC:	_____
<input type="checkbox"/> Students Registered:	_____
<input type="checkbox"/> Grades Entered:	_____