



REGISTRATION / CHANGE OF REGISTRATION FORM

STUDENT INFORMATION:		Student Number:
Given Name:		Family Name:
Address: PLEASE ENSURE ADDRESS IN THE SSC IS CURRENT.		
Email:	Degree (e.g. PhD):	Program:

Date of Request: (yyyy/mm//dd) _____

Please check the UBC Calendar for the deadlines for adding, dropping, and/or auditing courses. **If the deadline has passed, the completed form must be accompanied by a rationale from your program's Graduate Advisor, and the request is subject to the approval of the Faculty of Graduate and Postdoctoral Studies.** Please note that this form will not be processed for students who have outstanding fees.

COURSE SECTION ADD – All fields must be filled in

Course Start Date (yy/mm/dd)	Term	Course Name and Number (e.g. ECON 500)	Section	Credits	Course Instructor Approval (Signature Required)

Comments: _____

COURSE SECTION AUDIT – All fields must be filled in

Course Start Date (yy/mm/dd)	Term	Course Name and Number (e.g. ECON 500)	Section	Credits	Course Instructor Approval (Signature Required)

Comments: _____

COURSE SECTION DROP – All fields must be filled in

Date of Last Attendance (yy/mm/dd)	Course Start Date (yy/mm/dd)	Term	Course Name and Number (e.g. ECON 500)	Section	Credits	Course Instructor Approval (Signature Required)

Comments: _____

Approval of Graduate Advisor:

Signature Name Program Date (yyyy/mm/dd)

Graduate Studies use only:	_____	_____
	Date of Approval	Signature of G+PS Clerk