

**University of British Columbia
Department of Civil Engineering**

TRANSFER CREDIT REQUEST – BASC PROGRAM

*This form should be used to request approval of transfer credits towards the BASc arising from an exchange program. It should be signed by the Undergraduate Advisor and submitted as a pdf to undergradsupport@civil.ubc.ca. This form should be completed and approved **before** undertaking the exchange program in order to assure that the courses taken are suitably recognized. Transfer credits for a maximum of 15 credits of coursework over one exchange term may be granted.*

Student Name: _____
 Student Number: _____
 Year and term of exchange: _____ (e.g., 2018, Sep term, Jan term or Summer)
 Institution Visited: _____
 Credit equivalence: _____ (e.g., 6 inst. credits = 3 UBC credits)

To the extent you are able, please complete the table below for the transfer credits you will be seeking. For each course for which transfer credit is sought, please append a calendar description, plus a syllabus or detailed course outline if available. Note that, in order to seek transfer credit for an unspecified technical elective (enter "technical elective" in the UBC section of the table) – that course content should not overlap with a UBC core course. Note also that, in some cases, it may be possible that there is not a one-to-one equivalence between courses at the university visited and UBC, and the Undergraduate Advisor may adjust the equivalencies that are sought.

University Visited			Equivalent Course at UBC		
Course No.	Credits	Summary Title	Course No.	Credits	Summary Title

Undergraduate Advisor approval: _____
 Approval date: _____